



Trapeze Capture for HP TRIM

An easy to use, batch capture add-on to the award winning **HP TRIM DRMS** solution from HP Software, to enable your company to simply and easily leverage content management, business process, resources and connectivity throughout the organization.

Two sophisticated technologies in one solution

A tightly integrated seamless batch scanning system

Trapeze Capture for TRIM is designed for a high use scanning environment where areas of OCR text and barcode information will be automatically read and placed into TRIM database fields.

Trapeze Capture for TRIM provides an effective way to incorporate all paper documentation directly into your electronic content management system.

Any individual can use the system

- No specialized IT knowledge required
- Accessible with little training required
- Menu driven with template wizards
- See what you are doing as you work

Do away with the cost of a large scanning department

Suitable and scalable for any business type or size

- Can be used by large scanning departments for large volumes
- Can be used by individuals in small to medium size enterprises
- Enables you to treat a complete filing folder as an individual record
- Companies that have a requirement for departmental and production scanning use
- No need to invest in high cost additional hardware – supports multi function devices, single and double sided scanners, TWAIN and ISIS interfaces and multiple attached scanners



A system that intuitively manages your workload the way you prefer to work

- Quickly and simply **scan** batches of documents
- **View** these documents as you scan
- QA batches of documents and then **capture** them
- Prioritize your work according to your customer or business **requirements**, instead of slavishly following the “last scanned, last dealt with” principle.
- Enables you to **edit** and fix things before saving it to TRIM
- Index and automatically **map** fields to TRIM – an add-on allows the text in the document to be OCR'd and placed in the TRIM text search index.
- Automatically create and **save** records in your TRIM Document Management System
- Reuse data from a **previous** document to populate the fields of the next document
- Drag and Drop OCR'ing enables the user to **highlight** an area of text and drag it over to a field in the profile area.
- Concentrate on correcting only “**non valid**” documents - exceptions are left behind after all the valid documents have been stored in TRIM.
- **Thumbnail** viewing of your batch – lets you view as you scan, and choose the ones that require urgent handling.

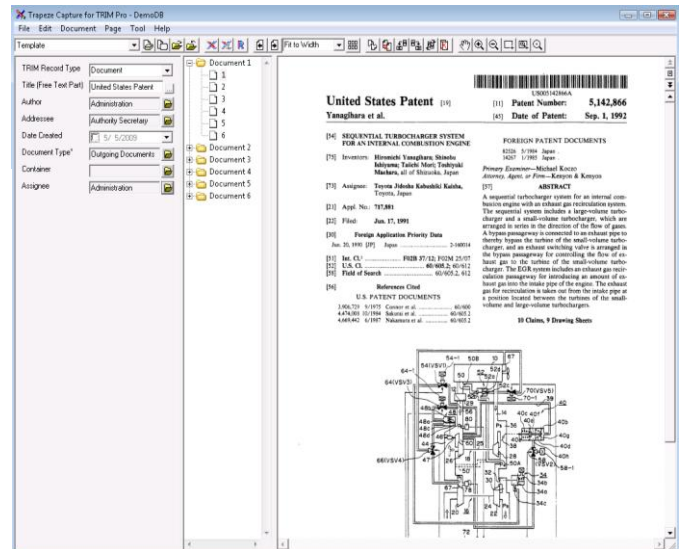
Recognizes words, text and images no matter where they are in the document.

Storing your documents in TRIM

You have the choice of whether to save individual documents or to save batches of documents all at once –

- The user clicks the “Save a document” or “Save the Batch” button
- The document and data is added to the TRIM DRMS.

The process is done in real time – other users can be searching the DRMS either locally or via the web simultaneously. As soon as the documents are saved, they can be retrieved immediately.



Why choose Trapeze Capture for TRIM instead of other systems?

- No dongle → no limit on scanning volume – significantly lower cost per “scan run”
- Less focus on internal process → more time providing service
- Don’t need release scripts → no further development required
- Integrated with TRIM → you work with one system
- Simple to use → menu driven, no complex coding
- Low cost of entry → Others more costly / more complex
- Setup time is minimal → install and use within minutes
- Minimal training → templates are set up with wizards
- “One price fits all” model → no hidden costs

Return on Investment

Average ROI using Trapeze Capture for TRIM is between 3-12 months.

Transport Ticketing Authority, Melbourne

Trapeze Capture for TRIM is being used by the Authority to handle inwards correspondence and is about to be implemented in the Melbourne office of the Ombudsman of Victoria for the same purpose, bringing the long promised “paperless office” a step closer.

“The software was installed on schedule, and is being used to generate the daily capture of all incoming correspondence into the busy office,” says Sudarshan Ramakrishnan from Alpha West, the company responsible for implementing the project.

For further enquiries about Trapeze Capture for TRIM

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Business Partner



“This is accessible, user-friendly technology which is priced economically, and gives additional value to the solutions we provide our customers,” he said. “Onstream Systems is a solid, pragmatic business partner which works in the real world delivering and supporting real products. They have a reputation for delivering robust imaging technology.”

Straughan Schofield - HP Software Chief Technologist